



Armagh Craft Fair 2018

Saturday 26 May 2018 | 10.30am – 5.00pm

The Market Place Theatre & Arts Centre, Armagh

APPLICATION DEADLINE By 5pm, Friday 23 February 2018 by post only

Armagh City, Banbridge and Craigavon Borough Council invite you to apply for participation in the 8th annual Armagh Craft Fair 2018. Armagh Craft Fair also includes demonstrations, workshops, Food and Non-Craft Stands.

You may apply to take a stand as part of the Craft Fair, to provide a demonstration, workshop or all three.

Armagh Craft Fair takes place in The Market Place Theatre & Arts Centre in the heart of the historic city of Armagh. The Arts Centre has two bars onsite www.visitarmagh.com/marketplacetheatre

During the Craft Fair, The Art of Craft Exhibition 2018 with guest artist Caroline Getty will be on display in the fabulous Market Place Gallery from Friday 18 May to Saturday 14 July 2018

A Selection Process will allocate stands and demonstrations. Selection will be made on the APPLICATION FORM and SUPPORTING MATERIALS alone. An APPLICATION APPRAISAL FORM is available which demonstrates how your application will be assessed and outlines the Selection Criteria.

If you would like to apply for participation please fill in the APPLICATION FORM and return it by post with the appropriate SUPPORTING MATERIALS to:

The Creative Development Officer

Armagh Craft Fair

Market Place Theatre and Arts Centre, Market Street, Armagh, Co Armagh BT61 7BW

by 5pm, Friday 23 February 2018 at the latest.

You will find MORE INFORMATION on the following page and on the attached APPLICATION FORM. If you have any queries, or need more information, please do not hesitate to contact me Christine Donnelly Creative Development Officer christine.donnelly@marketplacearmagh.com

MORE INFORMATION

INFORMATION FOR ALL APPLICANTS

Dates	Saturday 26 May 2018
Venue	Market Place Theatre & Arts Centre, Armagh
Open To The Public	Saturday 26 May 2018, 10.30am to 5.00pm
Set Up Time	Saturday 26 May 2018, 8.30am to 10.30am
Break Down Time	Saturday 26 May 2018, After 5.00pm
Other	The organiser (Armagh City, Banbridge and Craigavon Borough Council) reserves the right to alter any details if deemed necessary

A full colour brochure -10,000 copies for the Armagh Armagh Fair will be produced and distributed. All stall holders and Demonstrators information will be included in this publication. The craft fair will also feature in the Market Place Theatre & Arts Centre Season Brochure (40,000 copies) and Armagh City, Banbridge and Craigavon Borough Council's tourism publications. It will also be promoted through local and regional print, broadcast and social media and through specialist art and craft publications.

INFORMATION FOR CRAFT FAIR STAND APPLICANTS ONLY

Facilities	Table 76cm x 1m 83cm/2.5ft x 6ft (approximately) and two chairs Access to a power point is available Please bring your own extension lead You are encouraged to bring your own self-contained stand however the size should not exceed an area larger than the table size above.
Stand Fee	£50 by Cheque or Bank Draft <u>must be</u> enclosed with your application. Please make payable to: Armagh City, Banbridge and Craigavon Borough Council Your Cheque or the value of your Bank Draft will be returned if your Application is unsuccessful
Cancellations	There will be no refunds for cancellations

SUPPORTING MATERIALS FOR ALL APPLICANTS

Insurance/Security	All Participants are responsible for the security and insurance of their own work Public Liability is a requirement of participation Proof of Insurance must be sent in with your Application
Images	Up to 6 images of your work on CD (images must be at least 1MB and 300dpi) If you submit more than 6 images we will only look at the first 6 images Each image should be clearly labelled with your name and a number from 1 to 6 If your Application is successful these images may be used for promotional purposes The better your images are the more likely it is that they <u>will</u> be used. Please ensure all images are of a professional standard.
CV	A current CV listing the highlights of your career in Craft, Applied Art and Design to date: Education/Training (in relation to Craft, Applied Art and Design, i.e. how you learnt your skills), Exhibitions, Trade Fairs, Retail Fairs (Craft Fairs), Commissions, Collections, Teaching Experience, Awards, Articles, Radio/Television, etc. Don't

worry if you haven't done all of these things – a few lines about you, what you do and how you learnt to do it is fine...

ADDITIONAL SUPPORTING MATERIALS FOR CRAFT FAIR STAND APPLICANTS ONLY

Brochure

A brochure about you and what you make/or do (you should include a Price List if you have one. Don't worry if you don't have one – just give us an idea of what price range your work falls into).