



Celebrating 10 Years of the Armagh Craft Fair

Saturday 23 May 2020 | 10.30am – 5.00pm
The Palace Stables, Palace Demesne, Armagh

APPLICATION DEADLINE by 5pm, Friday 20 March 2020 by *Post Only*

Armagh City, Banbridge and Craigavon Borough Council invite you to apply for participation in the 10th annual Armagh Craft Fair 2020. Armagh Craft Fair also includes demonstrations, workshops, Food and Non-Craft Stands.

You may apply to take a stand as part of the Craft Fair, to provide a demonstration, workshop or all three.

To celebrate our 10th year the Armagh Craft Fair takes place in the splendour of the historic **Primate's Palace Stables, Palace Demesne** within 300 acres of beautiful parkland in the heart of the historic city of Armagh. We have an exciting programme of creative activities for visitors to enjoy to make this years craft fair extra special. Visitors to the craft fair can shop at a wide variety of high quality craft stalls, experience traditional and contemporary craft demonstrations with some hands on craft making opportunities and take part in scheduled creative workshops. Children will enjoy crafty fun workshops and FREE drop in sessions throughout the day as well as having fun exploring The 'Garden of the Senses' beautiful parkland walks and the state of the art children's play area.

Visitors can learn the history of the Georgian Palace, stables and grounds with historic tours by Living History Characters. Have fun meeting and greeting Georgian characters in the coachman's kitchen as they cook traditional recipes from the period and have a Taste!!

Live musical performances will keep audiences entertained as they shop for beautiful craft products, relax with a coffee or simply enjoy the atmosphere. *We look forward to celebrating 10 years of this wonderful fair with you and our visitors.*

During the Craft Fair, **The Art of Craft Exhibition 2020, 'INTERSECT'** ceramic sculpture by Michael Moore will be on display in the fabulous Market Place Gallery from Friday 15 May to Saturday 11 July 2020.

A Selection Process will allocate stands and demonstrations. Selection will be made on the APPLICATION FORM and SUPPORTING MATERIALS alone. An APPLICATION APPRAISAL FORM is available which demonstrates how your application will be assessed and outlines the Selection Criteria.

If you would like to apply for participation please fill in the APPLICATION FORM and return it by post with the appropriate SUPPORTING MATERIALS to:

The Creative Development Officer
Armagh Craft Fair

Market Place Theatre and Arts Centre, Market Street, Armagh, Co Armagh BT61 7BW
by 5pm, Friday 20 March 2020 at the latest.

MORE INFORMATION

INFORMATION FOR ALL APPLICANTS

Dates	Saturday 23 May 2020
Venue	The Palace Stables, Palace Demesne, Armagh. The Fair will be indoors and outdoors.
Open To The Public	Saturday 23 May 2020, 10.30am to 5.00pm
Set Up Time	Saturday 23 May 2020, 8.30am to 10.30am
Break Down Time	Saturday 23 May 2020, After 5.00pm
Other	The organiser (Armagh City, Banbridge and Craigavon Borough Council) reserves the right to alter any details if deemed necessary.

A full colour brochure -10,000 copies for the Armagh Armagh Fair 2020 will be produced and distributed. All stall holders and Demonstrators information will be included in this publication. The craft fair will also feature in the Market Place Theatre & Arts Centre Season Brochure (40,000 copies) and Armagh City, Banbridge and Craigavon Borough Council's tourism publications. It will also be promoted through local and regional print, broadcast and social media and through specialist art and craft publications.

INFORMATION FOR CRAFT FAIR STAND APPLICANTS ONLY

Facilities	Table 76cm x 1m 83cm/2.5ft x 6ft (approximately) and two chairs Access to a power point is available Please bring your own extension lead Please Note: You are encouraged to bring your own self-contained stand however the size should not exceed an area larger than the table size above.
Stand Fee	£50.00 per table. Payment can be made by credit/debit card (by 20 March 2020 5pm) contact Box Office at the Market Place Theatre and Arts Centre T: 028 3752 1821 and quote Armagh Craft Fair. A receipt will be emailed for your payment Or by Cheque or Bank Draft which must be enclosed with your application. Please make cheques payable to: Armagh City, Banbridge and Craigavon Borough Council Your credit/debit card payment, Cheque or the value of your Bank Draft will be returned if your Application is unsuccessful.
Cancellations	There will be no refunds for cancellations

SUPPORTING MATERIALS FOR ALL APPLICANTS

Insurance/Security	All Participants are responsible for the security and insurance of their own work Public Liability is a requirement of participation Proof of Insurance documents must be enclosed with your application
Images	Up to 6 images of your work (images must be at least 1MB and 300dpi)

Images will be accepted on CD (must be enclosed with your application
OR by Wetransfer www.wetransfer.com using this email address:
christine.donnelly@marketplacearmagh.com

IMPORTANT: Please do not send images by Drop box, direct email, Google Drive or any other web links. All of these image sharing sites will be blocked.

Each image should be clearly labelled with your name and a number from 1 to 6. Please ensure all images are of a professional standard.
If your Application is successful these images may be used for promotional purposes

CV

A current CV listing the highlights of your career in Craft, Applied Art and Design to date: Education/Training (in relation to Craft, Applied Art and Design)

ADDITIONAL SUPPORTING MATERIALS FOR CRAFT FAIR STAND APPLICANTS ONLY

Brochure/PR Material

A brochure or PR material about you and what you make/or do (you should include a Price List if you have one. Don't worry if you don't have one – just give us an idea of what price range your work falls into).