

APPLICATION DEADLINE by 5pm, Friday 25 March 2022

Please fill in your details below as fully and clearly as possible.

This information will be used for selection, administration and PR purposes.

Please return by email or post with the appropriate SUPPORTING MATERIALS by 5pm, Friday 25 March 2022 to The Creative Development Officer, Armagh Craft Fair, Market Place Theatre and Arts Centre, Market Street, Armagh, Co Armagh BT61 7BW E: christine.donnelly@marketplacearmagh.com

SECTION 1: Your Details	
Contact Name:	
Name of Business/Practice:	
Address (Street):	
Address (Town/Village):	
Address (County):	
Address (Postcode):	
Telephone:	*Email:
*Mobile:	Website/ social media Page:
Price Range: £	
Craft Product/Discipline:	
Description of your work: This description may be used in Armagh Craft Fair 2022 PR so make sure to choose your selection of words carefully. Do not exceed 10 words.	

SECTION 2: Stands (please tick)	YES	NO
Are you applying to take a Stand at Armagh Craft Fair 2022?		
Table Requested		
Power Point Requested		
If you are taking multiple stands please indicate the number of tables required		

SECTION 3: Demonstrations (please tick)		
Are you applying to provide a demonstration/s at Armagh Craft Fair 2022?		
<p>If YES, please describe what you would be willing/able to demonstrate. Remember this is a competitive process so make sure to give as much information as possible to sell it to us... We are particularly looking for demonstrations that children and adults can gain hands on experience with. However we are also interested in demonstrations that are interesting/exciting to watch. Please note; Demonstrations continue throughout the day. You must be available to engage with the public all day. If you take a stand then you will be required to have another person manage your stand while you demonstrate on a separate stand/area. Demonstrations are stand alone and fee paid. Demonstrators may not sell products unless they have paid the stand fee.</p> <p><i>The Organiser (Armagh City, Banbridge and Craigavon Borough Council) will let you know if you are selected to provide a demonstration during Armagh Craft Fair 2022 and will pay you an agreed amount.</i></p>		

SECTION 4: Workshops, Etc. (please tick)	YES	NO
Are you applying to provide a workshop/s at Armagh Craft Fair 2022?		
<p>If YES, please describe what you would be willing/able to provide as a workshop/s. Remember this is a competitive process so make sure to give as much information as possible to sell it to us... We are particularly looking for new and interesting workshops for children and adults that can be completed in one to two hours.</p> <p><i>The Organiser (Armagh City, Banbridge and Craigavon Borough Council) will let you know if you are selected to provide a workshop during Armagh Craft Fair 2022 and will pay you an agreed amount.</i></p>		

SECTION 5:		
Supporting Materials for ALL APPLICANTS (please tick)		
See MORE INFORMATION for MORE INFORMATION...	YES	NO
Enclosed: Cheque or Postal Order for the amount of £40.00 or payment by debit/credit card on line or via box office 028 3752 1821 https://marketplacearmagh.ticketsolve.com/shows/873624963/events Cheques made payable to: Armagh City, Banbridge and Craigavon Borough Council		
Enclosed: Copy of your Public Liability Insurance Policy		
Enclosed: EU Cosmetic Assessment (stall holders selling handmade cosmetics, soaps, bathbombs, creams, body products)		
Enclosed: Hygiene certificates and Food safety certificates if selling edible products.		
Enclosed: Up to 4 good quality images on CD or sent by email. Files should be not more than 1MB per image. Please do not send images via wetransfer, dropbox, Google Drive or other file sharing sites.		

I wish to apply for participation in the above event and agree to pay the appropriate costs by the stated deadline. I, the undersigned, hereby indemnify Armagh City, Banbridge and Craigavon Borough Council and its employees against any injury to, or the death of any person or any loss or damage to any property or any claim, demand proceedings, charge, costs or liability arising in connection with my participation in the project known as Armagh Craft Fair 2022. I confirm that all work has been made by me (where appropriate) and that I have the necessary insurance to take part in this event. I have enclosed a copy of my Insurance Policy.

SIGNED: _____ **DATED:** _____