



Celebrating 10 Years of the Armagh Craft Fair 2022

Saturday 28 May 2022 | 10.30am – 4.30pm
The Market Place Theatre & Arts Centre, Armagh

APPLICATION DEADLINE by 5pm, Friday 25 March 2022 by Email or Post Only

Armagh City, Banbridge and Craigavon Borough Council invite you to apply for participation in the 10th annual Armagh Craft Fair 2022. Armagh Craft Fair also includes demonstrations, workshops, Food and Non-Craft Stands.

You may apply to take a stand as part of the Craft Fair, provide a demonstration, workshop or all three.

To celebrate our **10th year** the Armagh Craft Fair have an exciting programme of creative activities for visitors to enjoy to make this years craft fair extra special. We also know how difficult the past two years have been on the Creative and Cultural sector, particularly makers, with little or no opportunity to sell their products to customers face to face. To show our support we have reduced the stall holder fee this year by **20%!!**

Visitors to the craft fair can shop at a wide variety of high quality craft stalls, experience traditional and contemporary craft demonstrations with some hands on craft making opportunities and take part in scheduled creative workshops. Children will enjoy crafty fun workshops and **FREE** drop in sessions throughout the day. Live musical performances during the lunch time session will keep audiences entertained as they shop for beautiful craft products, relax with a coffee, refreshing drink or simply enjoy the atmosphere.
We look forward to celebrating 10 years of this wonderful fair with you and our visitors.

The Market Place Gallery will host an exhibition by visual artist Elin Johnston TOLD/UNTOLD which will be exhibited from Friday 6 May to Saturday 2 July 2022. Visitors and makers attending the fair can meet the artist between 2pm and 4pm and view her exciting new sculptural works.

A Selection Process will allocate stands and demonstrations. Selection will be made on the APPLICATION FORM and SUPPORTING MATERIALS alone. An APPLICATION APPRAISAL FORM is available which demonstrates how your application will be assessed and outlines the Selection Criteria.

If you would like to apply for participation, please fill in the APPLICATION FORM and return it by post or email with the appropriate SUPPORTING MATERIALS to:

The Creative Development Officer
Armagh Craft Fair 2022

The Market Place Theatre and Arts Centre, Market Street, Armagh, Co Armagh BT61 7BW

christine.donnelly@marketplacearmagh.com

by 5pm, Friday 25 March 2022 at the latest.

MORE INFORMATION

INFORMATION FOR ALL APPLICANTS

Dates	Saturday 28 May 2022
Venue	The Market Place Theatre and Arts Centre, Armagh. The Fair will be indoors and outdoors.
Open To The Public	Saturday 28 May 2022, 10.30am to 4.30pm
Set Up Time	Saturday 28 May 2022, 8.30am to 10.30am
Break Down Time	Saturday 28 May 2022, After 4.30pm
Other	The organiser (Armagh City, Banbridge and Craigavon Borough Council) reserves the right to alter any details if deemed necessary.

A full colour brochure -10,000 copies for the Armagh Craft Fair 2022 will be produced and distributed. All stall holders and Demonstrators information will be included in this publication. The craft fair will also feature in the Market Place Theatre & Arts Centre Season Brochure (40,000 copies) and Armagh City, Banbridge and Craigavon Borough Council's tourism publications. It will also be promoted through local and regional print, broadcast and social media and through specialist art and craft publications.

INFORMATION FOR CRAFT FAIR STAND APPLICANTS ONLY

Facilities	Table 160cm x 80cm and two chairs (Please note: New table size from previous years) Access to a power point is available Please bring your own extension lead Please Note: You are encouraged to bring your own self-contained stand however the size should not exceed an area larger than the table size above.
Stand Fee	£40.00 per table. You can take more than one table at the event. Payment can be made by credit/debit card (by 25 March 2022 5pm – All applications received without payment by the above date will be unsuccessful) Contact Box Office at the Market Place Theatre and Arts Centre T: 028 3752 1821 and quote Armagh Craft Fair 2022. A receipt will be emailed for your payment. Payment online via the link: https://marketplacearmagh.ticketsolve.com/shows/873624963/events Or by Cheque or Bank Draft which must be enclosed with your postal application. Please make cheques payable to: Armagh City, Banbridge and Craigavon Borough Council (postal address can be found on page one of the information document) Your credit/debit card payment, Cheque or the value of your Bank Draft will be returned if your Application is unsuccessful.

Cancellations	There will be no refunds for cancellations
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SUPPORTING MATERIALS FOR ALL APPLICANTS

Insurance/Security All Participants are responsible for the security and insurance of their own work
Public Liability is a requirement of participation
Proof of Insurance documents must be enclosed with your application

Images Up to 4 high quality images of your work
(Images must be at least 1MB and 300dpi) Please do not send resolution above 1MB via email per image.
Images will be accepted on CD if posting your application
OR by email to: christine.donnelly@marketplacearmagh.com

IMPORTANT: Please do not send images by Drop box, Wetransfer, Google Drive or any other web links. All of these file-sharing sites are blocked by our Servers.

Each image should be clearly labelled with your name and a number from 1 to 4. Please ensure all images are of a professional standard.
If your Application is successful, these images may be used for promotional purposes

Website/social media Include your website and social media channels on your application form. This is important for viewing additional images if required for PR purposes.